


MOBILE PHONE POLICY

Policy Statement

Ian Farmer Associates are a responsible employer which takes the health and safety of our employees seriously. Therefore we are introducing a Mobile Phone Policy in response to the change in the law relating to the use of mobile phones whilst driving. This Policy will take effect from 1st March 2009. It will apply to both drivers of company and private vehicles and will affect the use of all hand-held mobile phones, including personal ones.

- It is now illegal to use a hand-held mobile phone whilst driving, stopped at traffic lights, in a traffic jam or in any other hold up. Hand-held phones may only be carried in the vehicle provided they are switched off and not checked during these periods;
- the only occasion under which a hand-held phone can be used whilst driving is to make a 999 emergency call, but only if it is not safe or practical to stop to make a call;
- calls may be made and messages retrieved when the vehicle is safely and securely parked;
- hand-free sets for mobile phones are legal to use. However, we expect all drivers to exercise their judgment in deciding when it is safe to make or receive phone calls. Drivers must retain full control of their vehicle at all times;
- calls made to and from a hands-free mobile phone should be kept as short as possible;
- any breach(es) of the above policy will be treated as a serious breach of company rules and may be treated as a disciplinary matter. In addition you can be personally prosecuted for failing to drive without due care and attention or for dangerous driving.

Signed 

K. O. Marsh
Managing Director

Revised : May 2009
Date of next Revision: June 2010