

QUALITY POLICY

Policy Statement

Ian Farmer Associates provides specialist ground and environmental investigation, construction and material services, civil and structural engineering consultancy services to clients involved in civil engineering, building, mining and environmental industries.

The Directors and staff recognise the need to provide a service that meets clients' quality, budget and programme requirements. Therefore, the company recognises the need not only to achieve a high quality standard of service but demonstrate a constant improvement in performance in line with BS EN ISO 9001. The company has been accepted on the Scottish Scheme for Certification of Structural Design of Buildings as an Approved Body for certification of Design (Building Structures). The Directors and staff recognise that this certification scheme requires particular checking and certification procedures to be followed and that these procedures will be audited by the Schemes Administrators on a regular basis.

In achieving the stated aim the company provides a financial commitment and operates a business management established system which seeks to continuously improve our practices. The system has been developed to recognise and control all aspects of the organisation of the company relevant to the execution of work on projects and other areas of the company's operations that affect the quality of the service provided to clients and allows for the establishment and review of quality objectives.

It is the policy of the company that all Directors and staff operate at all times within the policies, procedures and guidelines laid down in the company's business management system documents.

The Manual outlines the responsibilities of the Directors and staff, the organisation and the procedures which form the company's business management system.

The undersigned is responsible for formulating, implementing and revising the policy on an annual basis.

Signed  _____

K. O. Marsh
Managing Director

Revised: May 2011
Date of next Revision: May 2012